

**Subject:** Re: Christmas Tree Lighting Ceremony

**From:** LCapone

**Date:** 11/16/2018, 1:10 PM

**To:** Joella Hopkins

**CC:** Louise Capone <louise.capone@lacity.org>, Trish Delgado <trish.delgado@lacity.org>, Belinda Jackson <Belinda.Jackson@lacity.org>, Gus Sedano <gus.sedano@lacity.org>

Let me rework the time line. Thanks

On Fri, Nov 16, 2018 at 1:04 PM Joella Hopkins <[joella.hopkins@lacity.org](mailto:joella.hopkins@lacity.org)> wrote:

Hi there.

I have the event from 430 - 730. Can we edit a bit?

Also, I'd love to push the actual lighting ceremony to 6 - this way people can get off work, grab families and get there. So, speaking at 6/lighting immediately after.

Yeah?

**Joella Hopkins**

DTLA Area Director & Strategic Media

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On Fri, Nov 16, 2018 at 12:58 PM Louise Capone <[louise.capone@lacity.org](mailto:louise.capone@lacity.org)> wrote:

Joella,

Please see attached the time line for the tree lighting ceremony.

Let me know if it works for your team.

Louise

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Louise Capone

Sr. 2 Recreation Director

Pershing Square Outdoor Concert and Event Center

City of Los Angeles Department of Recreation and Parks

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No problems just solutions.